

**MINUTES**  
**AIRPORT ADVISORY BOARD**  
**Monday, June 28, 2021**  
**6:00 p.m.**  
**Rockwall City Hall**  
**385 S. Goliad Street, Rockwall, Texas 75087**

**I. CALL MEETING TO ORDER**

The meeting was called to order at 6:04 pm. Present were Matt Murphey, Brad Bassett, Mike Potter, Tim Wolf, and Jacob North. Absent were Guy White and Fred Hansen

**II. OPEN FORUM**

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. No members of the audience spoke during Open Forum.

**III. DISCUSSION/ACTION ITEMS**

- 1. Consider approval of the minutes from the March 8, 2021 Airport Advisory Board meeting and take any action necessary.**

Mr. Murphey made a motion to approved the minutes from the March 8, 2021 meeting. Mr. North provided a 2<sup>nd</sup> and the motion was approved 5-0.

- 2. Hear a report from Melissa Hardin, FBO / Airport Manager and take any action necessary.**

Melissa Hardin, FBO gave an update on airport operations and activities, including fuel sales. She said the Civil Air Patrol is basing a plane at the airport. Eagles Nest hangars have transitioned to the city and her company, F46 Aviation Services is managing these facilities for the City.

- 3. Hear a staff report to include updates on projects at the airport and take any action necessary.**

Joey Boyd gave an update on the following items:

**CARES Act Funds**

The Ralph M Hall / Rockwall Municipal Airport received an allocation of \$30,000 from the CARES Act. Five hangar pads were rebuilt at the airport using these grants funds.

## **The Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA)**

The CRRSAA was signed into law by the President on December 27, 2020, includes nearly \$2 billion in funds to be awarded as economic relief to eligible U.S. airports and eligible concessions at those airports to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) pandemic. Non-primary commercial service and general aviation airports will share \$45 million based on their airport categories, such as National, Regional, Local, and Basic. The City is receiving \$32,000 to use for improvements at the airport.

### **Land Adjacent to the Airport**

Representatives of the ownership group have indicated they are interested in an aviation related project on the six acres adjacent to the Airport.

### **FY 2022 Budget Requests / Potential Airport CIP Projects**

Staff has requested for normal operational items such as equipment repairs, building maintenance, vehicle repairs, AWOS maintenance as part of the annual budget process. These items will be considered for funding over the next few months. The City's current fiscal year ends September 30, 2021 and the new fiscal year begins on October 1, 2021.

Other budget requests involve 5 additional hangar pad replacements on the east side of the airport. Also, a budget request has been submitted for consideration to use **Non-Primary Entitlement Grant Funds** to replace the existing runway lighting system with a new Medium Intensity Runway Light (MIRL). The existing runway lighting system is more than 25 years old and needs to be replaced. The City's electrical contractor has indicated it will be difficult to continue to repair it in the future. The beacon is approximately the same age and has been repaired several times over many years.

There is currently \$600,000 allocated to the Ralph M Hall / Rockwall Municipal Airport in the federal Non-Primary Entitlement grant fund. If approved in the budget, a new Letter of Interest would be submitted to TXDOT Aviation to get these projects programmed into the Federal Airport CIP Program. The highest priority would be the new runway lighting system. Project estimates are:

Install new Medium Intensity Runway Lights:	\$637,680
Lighted Wind Cone:	\$31,130
New Beacon Tower:	\$75,570
Engineering / Design:	\$95,416
Construction Admin/Testing:	\$81,882
<b>Total Budget Estimate:</b>	<b>\$921,678</b>

**IV. ADJOURNMENT**

The meeting was adjourned at 6:29 PM.

**PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE  
CITY OF ROCKWALL, TEXAS, THIS 27<sup>TH</sup> DAY OF SEPTEMBER 2021.**

**ATTEST:**

  
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**Joey Boyd, Assistant City Manager**

  
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**Mike Potter, Chairman**